

**Squire Canyon Community Services District
Board of Directors
1 Squire Canyon
San Luis Obispo, CA 93401
(805) 544-4011**

www.squirecanyoncsd.com

October 4, 2011 Meeting Minutes

Please Note: The Board meets quarterly. It is the policy of the District to mail out draft Minutes prior to the next Board Meeting to provide information regarding issues and decisions made. ****If you would prefer to have your copy of the minutes sent electronically (via email) instead of U.S. Mail, please contact the District Manager, Lonnie Lepore at lonniel@wallacegroup.us and request to be added to the electronic distribution list. This will help the District save on the cost of printing and mailing. Thank you.**

You are strongly encouraged to attend Board meetings in order to observe and participate first hand. These Minutes are in draft form therefore subject to Board approval at their next meeting: Tuesday, **January 3, 2012** at 7:30 pm at the Avila Beach Community Center, 191 San Miguel in Avila Beach.

Board Members present: Mike Nunno, Carol Capito, Tom Murphy, Steve Fiant, Steve Budke

Board Members absent: None

Staff present: Lonnie Lepore, General Manager/Secretary /Treasurer, John Wallace

Community: 2 members

President Mike Nunno welcomed everyone and called the meeting to order at 7:30 pm.

Public Comments

None.

Consent Items

A motion was made by Director Capito to approve all consent items A-E as presented. The motion was seconded by Director Murphy and passed unanimously.

Board Action Items

A. 2011 Road Work

President Nunno discussed current and future projects within the District including potholes, crack repair, signage, and the overall slow deterioration of the road system. No immediate projects are scheduled at this time. Erosion control measures were discussed regarding pending construction activities in the Canyon. President Nunno is going to address this item. President Nunno was directed to contact Martin Sealcoating & Paving & Faravanti Paving for estimates on crack seal & patching for areas within the district that require immediate attention.

B. CAL Fire Grant

President Nunno reported that the community of Squire Canyon has responded extremely well to the in-kind work as required by the grant. Not only have we met, but we have exceeded the requirement for the grant. The chipping event is underway and the grant should cover 4-5 days of chipping services. The Board discussed the potential of hiring the chipping crew to finish out any additional work in the canyon, if the grant monies run out. President Nunno will coordinate with the chipping crew, pending work completion.

C. LAFCO Alternate Special District Member

The Local Agency Formation Commission has distributed a ballot to fill the position of Alternate Special District Member, to serve with a term expiring in December of 2013. This is a run-off election due to a tie between two candidates.

A motion was made by President Nunno to nominate Mr. Brian Kreowski to fill the vacant LAFCO position. The motion was seconded by Director Murphy and passed unanimously.

Staff was directed to cast the ballot on behalf of the District on or before the November 4, 2011 deadline.

D. SLO County Building Permit Program

At the July meeting, staff was directed to return to the board with information regarding the current method of property tax allocation, and repairs and maintenance associated with specific projects within the District. Staff presented two options to the board for consideration: A building Permit Fee Program/Developers Guide and an Encroachment Permit Program. The Board discussed both options and determined that although these types of programs may not apply to them now, they may want to consider a similar program to assist future boards with a road damage ordinance of some sort.

Staff was directed to return to the January meeting with more information for the Board's consideration.

Public Comment

331 Squire Road – Property owner voiced concerns regarding environmental impacts to the creek due to work being completed in the area. Also concerned about erosion control measures.

Closed Session

Performance evaluation of District Manager.

Return to Open Session – Report on Closed Session

The Board performed the annual evaluation of the District Management team and took no reportable action.

Adjourn

There being no further business, the meeting was adjourned at 8:35p.m. The next regular meeting of the Squire Canyon Community Services District will be held on Tuesday, January 3, 2012 at 7:30pm at the Avila Beach Community Center – 191 San Miguel, Avila Beach, CA.

APPROVED AS TO FORM:

Michael Nunno
President, Board of Directors
Squire Canyon Community Services District

Respectfully submitted,

Lonnie E. Lepore
Secretary, Board of Directors