

**Squire Canyon Community Services District
Board of Directors
1 Squire Canyon
San Luis Obispo, CA 93401
(805) 544-4011
www.squirecanyoncsd.com**

January 8, 2013 Meeting Minutes

Please Note: The Board meets quarterly. It is the policy of the District to mail out draft Minutes prior to the next Board Meeting to provide information regarding issues and decisions made. ****If you would prefer to have your copy of the minutes sent electronically (via email) instead of U.S. Mail, please contact the District Manager, Todd Smith at todds@cannoncorp.us and request to be added to the electronic distribution list. This will help the District save on the cost of printing and mailing. Thank you.**

You are strongly encouraged to attend Board meetings in order to observe and participate first hand. These Minutes are in draft form therefore subject to Board approval at their next meeting: Thursday, **April 4, 2013** at 7:30 pm at the Avila Beach Community Center, 191 San Miguel in Avila Beach.

Board Members present: Mike Nunno, Tom Murphy, Steve Fiant, Steve Budke

Board Members absent: Carol Capito

Staff present: Todd Smith, General Manager/Secretary /Treasurer

Also Present:

Community: None

President Mike Nunno welcomed everyone and called the meeting to order at 7:40 pm. Directors Murphy and Fiant were sworn in to serve another term on the Squire Canyon CSD Board of Directors.

Public Comments

None

Consent Items :

A motion was made by Director Budke to approve all consent items A-E as presented. The motion was seconded by Director Fiant and passed unanimously.

Board Action Items

- A. Directors Sworn in for New Term
Directors Tom Murphy and Steve Fiant were sworn in to serve another term on the Squire Canyon Board of Directors. Carol Capito is due to be sworn in being appointed for another term. However Ms. Capito was not in attendance and will be sworn in at the next meeting April 4, 2013.
- B. Mid-Year Budget Report
The Board reviewed the mid-year budget. The district is under budget over all. The General Manager and Treasurer positions are running likely to run slightly overbudget mostly due to the transition from the old general manager to the new one. Many items remain under budget. The Board is tracking the items and agreed that the budget was overall well managed and on track so far this year.
- C. Form 700 Statements of Economic Interest
There were three directors who are required to update district documentation as required by election law. The directors were given the new forms and agreed to update and submit the forms by the deadline of April 1, 2013.

D. 2012 Road Work

President Nunno discussed the possible installation of a 12 inch culvert on Squire Canyon road. He suggested it may not be the best method to alleviate drainage issues there. The cost was expected to be \$2,500 for the culvert and rip rap. This plan was set aside for now and the drainage will be addressed without the addition of the culvert.

President Nunno brought up the contract for All Seasons Weed Control. They were a candidate to contract for weed and brush abatement work in the district. The Board suggested to vote on the use of All Seasons Weed Control services. President Nunno agreed to have the vote but chose to abstain from the vote in case of any potential conflict of interest for the good of the Board.

A motion to approve All Seasons Weed Control services was made by Director Fiant and seconded by Director Budke. The vote was unanimous with President Nunno abstaining.

General discussion with Board took place about the upcoming April meeting. The April agenda will include the review of proposed budget and proposed assessment rates. These proposals will be reviewed and set for final vote at the July meeting.

Information and Discussion Items

Request to have notification on website when road maintenance is forthcoming to alert residents. Also budget and bylaws were asked to be posted on the website as a result of the Grand Jury Report and general information.

****Please send an email to Todd Smith (todds@cannoncorp.us) so we can put you on the list to receive minutes and other information via email. Saves time and money for the district.**

Adjourn

There being no further business, the meeting was adjourned at 8:35p.m. The next regular meeting of the Squire Canyon Community Services District will be held on Thursday, April 4, 2013 at 7:30pm at the Avila Beach Community Center – 191 San Miguel, Avila Beach, CA.

APPROVED AS TO FORM:

Michael Nunno
President, Board of Directors
Squire Canyon Community Services District

Respectfully submitted,

Todd M. Smith
Secretary, Board of Directors