

**Squire Canyon Community Services District
Board of Directors
1 Squire Canyon
San Luis Obispo, CA 93401
(805) 544-4011**

www.squirecanyoncsd.com

July 11, 2013 Meeting Minutes

Please Note: The Board meets quarterly. It is the policy of the District to mail out draft Minutes prior to the next Board Meeting to provide information regarding issues and decisions made. ****If you would prefer to have your copy of the minutes sent electronically (via email) instead of U.S. Mail, please contact the District Interim Manager, Lonnie Lepore at lonniel@wallacegroup.us and request to be added to the electronic distribution list. This will help the District save on the cost of printing and mailing. Thank you.**

You are strongly encouraged to attend Board meetings in order to observe and participate first hand. These Minutes are in draft form therefore subject to Board approval at their next meeting: Tuesday, **October 1, 2013** at 7:30 pm at the Avila Beach Community Center, 191 San Miguel in Avila Beach.

Board Members present: Mike Nunno, Tom Murphy, Steve Fiant, Steve Budke

Board Members absent: None

Staff present: Lonnie Lepore, Interim General Manager/Secretary /Treasurer

Community: 3 members

President Mike Nunno welcomed everyone and called the meeting to order at 7:36 pm.

Public Comments

Mr. Christopher Johnson volunteered to fill the vacant director position created by Director Capito's resignation. A special meeting will be scheduled for July 18th to accept his application and appoint him to the position.

Consent Items

A motion was made by Director Budke to approve all consent items A-E as presented. The motion was seconded by President Nunno and passed unanimously.

Board Action Items

A. Interim Contract for General Manager & Treasurer Services

The immediate need for professional services has been addressed by President Nunno. Wallace Group presented the Board with a Contract Amendment from Wallace Group to provide interim management, secretarial and treasurer services until a permanent replacement can be made. The appointment of a permanent management team should be discussed at the next regular meeting and transitions to be made within Fiscal Year 2013-14.

A motion was made by President Nunno to approve the agreement for professional services between the SCCSD and Wallace Group. The motion was seconded by Director Fiant and passed unanimously.

B. Fiscal Year 2013-14 Budget

A draft budget was prepared and presented at the April regular meeting. The notice of Public Hearing was published in the Tribune on June 27, 2013 as required by law. President Nunno opened the public hearing. Public comment regarding investment of District reserves was made. Staff was directed to coordinate and agendaize this for discussion at the next regular meeting. No further public comment was received. President Nunno closed the public hearing.

A motion was made by Director Budke to adopt Resolution No. 2013-01 approving the Fiscal Year 2013-14 Budget, as amended. The motion was seconded by Director Fiant and passed unanimously.

C. Final Assessments for Fiscal Year 2013-14

At the April regular meeting, the board initiated an increase in assessments for this fiscal year (2013/14) of 2% for each zone of benefit. Annual assessments are currently the only source of revenue for the District. President Nunno opened the floor for public comment, no comments received. President Nunno closed the public comment period and the Board discussed the following 2% increase in assessments:

Zone 1: Indian Knob – increase of 2%, \$595.32 to \$607.22 per parcel, an increase of \$11.90 per parcel per year.

Zone 2: Squire Canyon - increase of 2%, \$297.66 to \$303.60 per parcel, an increase of \$5.94 per parcel per year.

Zone 3: Administration Fee – increase of 2%, \$89.28 to \$91.06 per parcel, an increase of \$1.78 per parcel per year.

A motion was made by Director Fiant to adopt resolution No. 2013-02, confirming the Fiscal Year 2013-14 special taxes with a 2% increase. The motion was seconded by Director Budke and passed unanimously.

Staff was directed to finalize and submit the Tax Roll to the County Auditor-Controller.

D. 2013 Road Work & Maintenance

President Nunno discussed current and future projects within the District including crack repair, signage, weed spray, culverts, possible chip seal and the overall slow deterioration of the road system. Minimal maintenance is scheduled at this time.

E. CSDA 2013 Board Elections

As a member of CSDA, the Squire Canyon Board of Directors may select one candidate to fill the CSDA Board of Directors, Region 4; Seat B. Five individuals were nominated for this seat.

The Board took no action and abstained from making a selection.

F. SDRMA 2013 Board of Directors Elections

As a member of SDRMA, the Squire Canyon Board of Directors may select up to four candidates to serve on the 2013 SDRMA Board of Directors. Seven individuals were nominated.

A motion was made by President Nunno to adopt Resolution No. 2013-03, casting a vote for the incumbent Mr. Muril Clift. The motion was seconded by Director Budke and passed unanimously.

Staff was directed to submit the approved resolution to SDRMA by the required deadline of 5:00pm, Tuesday, August 27, 2013.

Public Comment

None

Adjourn

There being no further business, the meeting was adjourned at 8:24p.m. There will be a special meeting to appoint a new director on Thursday, July 18, 2013 at 7:30am at Wallace Group, 612 Clarion Court, SLO. The next regular meeting of the Squire Canyon Community Services District will be held on Tuesday, October 1, 2013 at 7:30pm at the Avila Beach Community Center – 191 San Miguel, Avila Beach, CA.

APPROVED AS TO FORM:

Michael Nunno
President, Board of Directors
Squire Canyon Community Services District

Respectfully submitted,

Lonnie E. Lepore
Secretary, Board of Directors

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